



Carlisle & Hampton Hill Federation



Governors' Code of Conduct

The Federation Governing Body has adopted the following principles and procedures:

Commitment

We accept that being a governor requires significant time and energy and we agree to:

- Be active and involved members, attend all meetings, and share responsibilities, including service on committees and working groups;
- Get to know the Federation well and take opportunities for involvement in school activities;
- Attend training and take responsibility for our own learning and development as a governor; and
- Prepare for meetings by reading paperwork beforehand, and make positive contributions during meetings by, for example, asking questions.

Confidentiality

We recognise the need for confidentiality, and we will:

- Not divulge information about members of staff or pupils inappropriately; and
- Exercise great care if a discussion of a potentially contentious issue arises outside the Governing Body.

Conflicts of Interest

We will:

- Declare an interest if an item under discussion at any meeting of governors involves our personal, family, business or financial situation;
- Register any pecuniary, business or other interests in the Register of Interests;
- Not use our position to enhance or influence the education of our own children or to pursue personal or political agendas. Governors with issues regarding their own children will raise the matter in the normal way for any parent.

Conduct

We agree to work as a member of the team at all times and be loyal to collective decisions; and we will:

- Encourage the open expression of views at meetings, and will accept collective responsibility for all decisions made by the Governing Body;
- Only speak or act on behalf of the Governing Body when specifically authorised;
- Follow the framework agreed by the Governing Body when making visits to school;
- Maintain and develop the ethos and reputation of the Federation, including any communications in personal blogs, websites and social media sites; and

- Develop effective working relationships with the headteachers, staff, parents, other relevant agencies and the community.

General

- We are responsible for determining, monitoring and keeping under review the strategies, policies, plans and procedures, but not for day to day operational matters;
- We accept that all governors have equal status, and, although appointed differently, our overriding concern will be the Federation's welfare;
- We have a duty to act fairly and without prejudice, and in so far as we have responsibility for staff, we will fulfil all reasonable expectations of a good employer;
- We will encourage open governance and will act appropriately; and
- We will consider carefully how our decisions may affect pupils and other schools.

Breach of this Code of Conduct

- If we believe a governor has breached this code, we will raise the issue with the Chair to investigate; and
- If we believe that the Chair has breached this code, we will raise the issue with the Vice Chair to investigate.

We will review this Code of Conduct annually at the first Full Governing Body of the academic year.